

# INAUGURAL DIALOGUE ON BUSINESS AND HUMAN RIGHTS (BHR) IN THE ARAB STATES REGION

## LOGISTICS NOTE

### 1. IN-PERSON PARTICIPATION

<p><b>Participants:</b></p>	<p>Due to the limited in-person capacity of the Inaugural Dialogue venue, in-person participation in the event is moderated by the Organizing Team.</p> <p>Only participants registered and approved for in-person participation will be allowed.</p> <p><b>Please do not make travel arrangements before receiving an approval to attend the Inaugural Dialogue in person in Doha.</b></p>
<p><b>Sponsored Participants:</b></p>	<p>Travel, visa, and accommodation expenses of sponsored in-person participants will be covered by the Organizing Team.</p> <p>Sponsored participants are required to register for in-person participation <a href="#">here</a> and submit their passport to Jamileh Adwan (Ms.) at <a href="mailto:jamileh.adwan@undp.org">jamileh.adwan@undp.org</a>.</p>
<p><b>Arrival Date:</b></p>	<p>The Inaugural Dialogue will take place on 28-29 October 2024.</p> <p>Registered and approved in-person participants are expected to arrive in Doha on Sunday, 27 October 2024.</p>
<p><b>Travel:</b></p>	<p>Only sponsored in-person participants will be supported with:</p> <ul style="list-style-type: none"> <li>- A two-way economy class travel;</li> <li>- Transportation from and to the Hamad International Airport.</li> </ul> <p>Other in-person participants are expected to organize their travel and cover related expenses themselves.</p>
<p><b>Visa:</b></p>	<p>Only sponsored in-person participants will be supported with the visa application process.</p> <p><b>IMPORTANT:</b> Visa application takes no less than 3 weeks.</p> <p>Other in-person participants are expected to arrange their visa themselves.</p> <p>Nationalities from 102 countries can enter Qatar visa-free, and all others can apply for an e-visa using the <a href="#">Hayya Platform</a>.</p> <p>Check your visa eligibility and learn more about the visa requirements <a href="#">here</a>.</p> <p><b>IMPORTANT:</b> Visa application takes no less than 3 weeks.</p>
<p><b>Accommodation:</b></p>	<p>Only sponsored in-person participants will be supported with accommodation on 27-29 October 2024 at the Pullman Doha West Bay Hotel, including:</p> <ul style="list-style-type: none"> <li>- A single room;</li> <li>- Breakfast on 28-30 October 2024;</li> <li>- Dinner on 27-29 October.</li> </ul>

	<p>Other in-person participants are expected to arrange their accommodation themselves.</p> <p>The selection of accommodation in or at a walking distance from the Pullman Doha West Bay Hotel is encouraged to reduce participants' local travel emissions.</p>
<b>Venue:</b>	<p>The Inaugural Dialogue will take place at the Pullman Doha West Bay Hotel:</p> <ul style="list-style-type: none"> <li>- <b>Address:</b> West Bay Twin Tower Al Shatt Street, Doha (<a href="#">link</a> to the location);</li> <li>- <b>Telephone number:</b> +974 4009 4000;</li> <li>- <b>Website:</b> <a href="http://www.pullman-doha-westbay.com">www.pullman-doha-westbay.com</a>.</li> </ul>
<b>Catering:</b>	<p>Lunches and coffee breaks will be provided by the Organizing Team on 28 and 29 October 2024 to all in-person participants.</p> <p>Please indicate any dietary restrictions and/or food allergies in the in-person participation form.</p> <hr/> <p>Only sponsored in-person participants will be provided with dinners at the Pullman Doha West Bay Hotel on 27,28 and 29 October.</p> <hr/> <p>Other in-person participants are expected to arrange their dinners themselves.</p>

## 2. ONLINE PARTICIPATION

<b>Day 1:</b>	Only Day 1 of the Inaugural Dialogue will be available for online participation.
<b>Zoom Link:</b>	Only participants registered for online participation will receive a Zoom link via email prior to the Inaugural Dialogue.
<b>Engagement:</b>	The Inaugural Dialogue will ensure engagement of online participants in the event discussions by enabling them to ask questions in the Zoom chat.

## 3. LANGUAGES

The Inaugural Dialogue – both in person and online – will be conducted in Arabic with simultaneous interpretation into English.

## 4. SECURITY

<b>Qatar Emergency Telephone Numbers:</b>	<b>General emergency</b> (incl. police, fire, ambulance and rescue): 999
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<p><b>Zero Tolerance to Harassment and Retaliation:</b></p>	<p>The Inaugural Dialogue, its Co-organizers, and Organizing Team are committed to enabling an event in which every participant – both in-person and online – can participate in an inclusive, respectful, and safe environment.</p> <p>The Inaugural Dialogue follows the <a href="#">UN Code of Conduct for UN System Events</a>, which applies to all persons participating or involved in any capacity in the event – both in person and online.</p> <p>Harassment, including sexual harassment, is unacceptable and prohibited at the Inaugural Dialogue.</p> <p>Threats, intimidation, or any other forms of retaliation against an in-person or online participant of the Inaugural Dialogue who has made a harassment complaint or provided information in support of a complaint, are prohibited.</p> <p>Promptly report wrongdoings at the Inaugural Dialogue to the UN Investigations:</p> <ul style="list-style-type: none"> <li>- <b>Hotline:</b> + 1 212 963 1111 (24 hours a day);</li> <li>- <b>Online:</b> <a href="#">here</a>.</li> </ul>
<p><b>Zero Tolerance to Sexual Exploitation and Abuse:</b></p>	<p>All forms of sexual exploitation and abuse (SEA) are unacceptable and are prohibited at the Inaugural Dialogue.</p> <p>The Co-organizers and the Organizing Team do not, and will not, tolerate SEA abuses perpetrated by any UN staff member and in any situation.</p> <p>The Inaugural Dialogue’s Zero-Tolerance Policy adheres to all the UN policies and protocols on PSEA applicable to all UN staff, including the <a href="#">UN Secretary-General Bulletin on Special Measures for PSEA</a>.</p> <p>If a UN staff member has acted inappropriately of a sexual nature against you, promptly report to their specific <a href="#">entity</a>.</p> <p>If you are not sure which UN entity the alleged staff member belongs to, promptly report to the UN Investigations:</p> <ul style="list-style-type: none"> <li>- <b>Hotline:</b> + 1 212 963 1111 (24 hours a day);</li> <li>- <b>Online:</b> <a href="#">here</a>.</li> </ul>
<p><b>Zero Tolerance to Intimidation and Reprisals for Participation in the Inaugural Dialogue:</b></p>	<p>Every participant – in-person and online – has the right to unhindered access to and communication with international bodies and the right to participate safely in the Inaugural Dialogue.</p> <p>The Co-organizers and the Organizing Team do not, and will not, tolerate any act of intimidation and reprisals against participants for cooperation with the <a href="#">UN Working Group on Business and Human Rights</a> and participation in the Inaugural Dialogue.</p> <p>Promptly report intimidation and reprisals at the Inaugural Dialogue to OHCHR at:</p> <ul style="list-style-type: none"> <li>- <a href="mailto:ohchr-ro-mena@un.org">ohchr-ro-mena@un.org</a>; and</li> <li>- <a href="mailto:ohchrreprisals@un.org">ohchrreprisals@un.org</a>.</li> </ul> <p>Learn more about the UN Special Procedures’ framework for action on reprisals, applicable to the Inaugural Dialogue, <a href="#">here</a>.</p>

<p><b>Health:</b></p>	<p><b>Insurance:</b> All in-person participants are strongly encouraged to subscribe to a travel or health insurance which is valid in Qatar, in order to cover any medical bills and/or hospitalization fees.</p> <p>The Organizing Team does not cover insurance-related expenses of any in-person participants, including the sponsored ones.</p> <p><b>First Aid Near the Venue:</b> At the Inaugural Dialogue, the first-aid medical services will be available in the nearest hospital, which has both Arabic- and English-speaking medical support:</p> <ul style="list-style-type: none"> <li>- <b>Name:</b> West Bay Medicare</li> <li>- <b>Address:</b> 3rd floor of the Gate Mall, Omar Al Mukhtar St, Doha (across the street of the Pullman Doha West Bay Hotel)</li> <li>- <b>Telephone number:</b> +974 4020 6336</li> </ul> <p><b>Other Medical Support:</b></p> <ul style="list-style-type: none"> <li>- <b>Women's hospital:</b> +974 4439 3296</li> <li>- <b>Hamad Medical Corporation Mental Health Service Hotline:</b> 16000</li> <li>- <b>Ambulance and rescue:</b> 999.</li> </ul>
<p><b>Photo and Video Documentation:</b></p>	<p>The Inaugural Dialogue will have a Communications Team documenting the event.</p> <p>In-person participants that do not want their photo/video to be taken, are recommended to contact the Organizing Team in advance: <a href="mailto:bhr.arabstates@undp.org">bhr.arabstates@undp.org</a>.</p> <p>The Organizing Team will provide a sticker to those in-person participants that should be worn in a prominent position at the Inaugural Dialogue to help guide the photo and video documentation.</p>
<p><b>5. OTHER</b></p>	
<p><b>Dress Code:</b></p>	<p>Business casual or traditional cloth are recommended.</p>
<p><b>Drinking Water:</b></p>	<p>It is recommended to carry drinking water with oneself at all times due to the temperature.</p> <p>Tap water is not drinkable in Qatar.</p>
<p><b>Time Zone:</b></p>	<p><a href="#">Qatar</a> is three hours ahead of Greenwich mean (GMT+3:00).</p> <p>Use the <a href="#">Dateful Time Zone Converter</a> to ensure on-time participation in the Inaugural Dialogue.</p>
<p><b>Cultural Sensitivity:</b></p>	<p>Visitors are advised to be respectful of Qatar cultural customs and norms at all times.</p> <p><b>IMPORTANT:</b> In-person participants are strongly encouraged to familiarize themselves with Qatar's laws and regulations, including those related to alcohol, smoking and e-cigarettes, swearing and rude gestures, using cameras and binocular, social media, relationships outside marriage, LGBTQI+.</p>

<b>Voltage:</b>	<p>The standard voltage in Qatar is 240V with a frequency of 50 Hz. Electrical outlets typically use Type G plugs (the same as those used in the UK).</p> <p>In-person participants are strongly encouraged to carry their own adapters for use with laptops and other electrical appliances as the Organizing Team will not be able to provide those.</p>
<b>Currency:</b>	<p>The local currency in Qatar is the Qatari Riyal (QAR). The exchange rate is typically pegged to USD at around 1 USD = 3.64 QAR.</p>
<b>Weather:</b>	<p>Follow the weather updates in Doha <a href="#">here</a>.</p>
<b>Lost and Found:</b>	<p>In-person participants are reminded not to leave their belongings unattended at the Inaugural Dialogue.</p> <p>Belongings left unattended at the Pullman Doha West Bay Hotel may be removed to the Lost and Found managed by the housekeeping department.</p> <p>Please consult the Reception or call:</p> <ul style="list-style-type: none"> <li>- <b>Telephone number:</b> +974 4009 4000</li> </ul>
<b>Views and Opinions:</b>	<p>The views and opinions expressed by in-person and online participants at the Inaugural Dialogue are those of the participant(s) and not, necessarily, of the Co-Organizers and the Organizing Team of the event. Viewpoints shared at the Inaugural Dialogue, or the presence of different stakeholders at the event, do not constitute an endorsement of their views, comments, recommendations, services, and/or products.</p>

## 6. CONTACT INFORMATION

<b>Substantive Queries:</b>	<ul style="list-style-type: none"> <li>- Filippo Di-Carpegna (Mr.): <a href="mailto:filippo.di-carpegna@undp.org">filippo.di-carpegna@undp.org</a>;</li> <li>- Peppi Vaananen (Ms.): <a href="mailto:peppi.vaananen@undp.org">peppi.vaananen@undp.org</a>.</li> </ul>
<b>Operations and Logistics Queries:</b>	<p>Jamileh Adwan (Ms.): <a href="mailto:jamileh.adwan@undp.org">jamileh.adwan@undp.org</a></p>